



Republic of the Philippines  
Department of Education  
Cordillera Administrative Region  
**SCHOOLS DIVISION OF BENGUET**  
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**DIVISION MEMORANDUM** 092 S. 2019

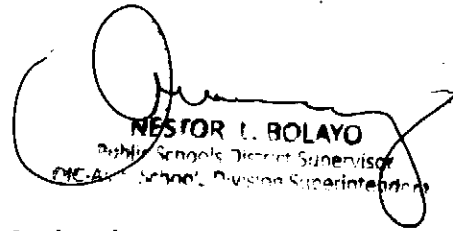
Name of Office:  
**SDO-CID**

March 28, 2019

TO : Chief of the Curriculum Implementation Division  
Education Program Supervisors  
Public Schools District Supervisors/District Heads  
CID Personnel

MAR 29 2019

FROM : **MARIE CAROLYN B. VERANO, CESO VI**  
Schools Division Superintendent

  
**NESTOR L. BOLAYO**  
Public Schools District Supervisor  
M.C. - Schools Division Superintendent

**SUBJECT: WORKSHOP/FOCUSED GROUP DISCUSSION (FGD) ON REPORTING SYSTEM**

1. In line with the thrust of the Schools Division of Benguet to continuously improve its reporting system, the Curriculum Implementation Division (CID) will be conducting **Workshop/Focused Group Discussion (FGD) on Reporting System** on April 8-9, 2019. The first day of the activity will be held at Highland Villa, Bokawkan Road, Baguio City while the second day sessions will be at Baban Homestay, Bashoy, Kabayan, Benguet.
2. The participants to this workshop are the following: 1 CID Chief, 9 Education Program Supervisors, 14 Public Schools District Supervisors/District Heads, 2 Education Program Specialists-ALS, 1 PDO II, 1 Librarian, and 1 AA II.
3. At the end of the workshop-FGD, the participants shall have:
  - a. Assessed the contributory effect/s of technical assistance provided by CID personnel in the implementation of the articulated basic education curriculum in the different districts;
  - b. Shared relevant data on curriculum concerns and the interventions made in the different learning areas and curriculum programs;
  - c. Crafted specific plan of actions and preparatory measures relative to the hosting of SDO-Benguet to the upcoming Regional Management Committee (ManCOM) Meeting to be held in Pulag, Bashoy, Kabayan on April 15-16, 2019.
4. Lunch and two snacks of participants during the first day of activity shall be charged to the Division HRTD fund while transportation to and from Pulag, Bashoy, Kabayan including food, lodging, and other incidental expenses shall be charged to the Division MOOE subject to the usual auditing rules and regulations.
5. Participants are expected to travel to Bashoy, Kabayan at 4:00 o'clock in the afternoon of April 8 and travel back home at 4:00 o'clock in the afternoon of April 8 from Bashoy, Kabayan.
6. Immediate dissemination of this memorandum to all concerned is desired.